



## I Want to See Permits

Inquiring about permits for a particular property can be done in a number of ways

1. If you have a permit number, you can go directly to the "iBuild" site and look up a permit:

<http://portal.miamigov.com/landmanagement>

At this site you will need to set up an account (just a username, email and password)

2. If you do not have a permit # you will need to either fill out the following form and send it to the city:

<http://www.miamigov.com/building/Docs/DropdownForms/openpermitrequest.pdf>

**OR**

Go to the Building Department and request the copies in person. Below is the information to request in person. For either of these steps you will need an address and folio number (Property Tax ID#).

**City of Miami**  
**Building Department**  
**444 S.W. 2nd Avenue, 4th floor**  
**Miami, FL 33130**  
**Office: (305) 416-1100**  
**Fax: (305) 416-2168**  
**Email: [building@miamigov.com](mailto:building@miamigov.com)**

**Main Hall on 4th Floor**

Microfilm & Records

Public Research and Requests: 7:45 am - 12:30 pm and 1:30 pm - 3:30 pm

Scheduled Appointments: 2:30 pm – 3:30 pm

Pickup Completed Requests: 2:00 pm – 3:00 pm

3. In addition, the following is a link to the permitting process. It outlines the pathways for owners to obtain a building permit. Appeals are possible for waivers, warrants, exceptions and variances unless they are approved to proceed "by right".

<http://gh/www.miami21.org/PDFs/FinalDocumentsMay2010/Article7-Procedures-AsAdopted-May2010.pdf>